



SRI LANKA SCOUT ASSOCIATION
POLICY OF SRI LANKA SCOUT ASSOCIATION FOR
TRAINING ADULT LEADERS

01. Adult Leader Training in the Sri Lanka Scout Association is divided in to 03 categories
 - a. Unit Leader training
 - b. Training Trainers of Unit Leaders
 - c. Training of Administrators including Group Scout Leaders, Commissioners and Lay Officers
02. The National Training Team is composed of Active Trainers, who have obtained a valid certificate as leader Trainers and Assistant Leader Trainers.
03. The National Training Commissioner is responsible to the Chief Commissioner in respect of all Adult Training Activities in Scouting by the Sri Lanka Scout Association. Regarding this matter, The National Training Team is responsible to the National Training Commissioner.
04. Leader Trainers and Assistant Leader Trainers will be appointed by the Chief Commissioner on the recommendation of the National Training Commissioner. The Letter of Service Appointment which authorizes such service is valid for a period of One year. At the end of each year this Letter of Service Appointment should be renewed. If the Leader Trainer or the Assistant Leader Trainer fails to get this Appointment renewed for the forthcoming year, it will be invalid.
05. On the recommendation of the National Training Commissioner, this Appointment could be withdrawn by the Chief Commissioner, at any time.

06. Unit Leader Training

- i. Adult Training is carried out under 03 categories.
 - a. Cub Scout
 - b. Scout
 - c. Rover scout
- ii. Sri Lanka Scout Association is carrying out Unit Leader Training comprised of 05 Phases with a Training Syllabus for each Phase.

iii. **Table 2**

Phase	Warrant	Valid For	Uniform
Phase I	After getting invested at the Conference, the Participant should apply and obtain a Letter of Authority.	02 Years (No renewal possible)	Uniform relevant for the section should be worn with the Scarf of the Pack/Troop/Group.
Phase II	After successful completion of the Course, the Leader should apply and obtain the Warrant.	One year, for the forthcoming year, it has to be renewed.	Relevant Uniform and the Scarf and the Gilwell Woggle could be worn.
Phase IV	Warrant	Warrant has to be renewed Annually.	Relevant Uniform and the Scarf and the Gilwell Woggle could be worn.
Phase V	Warrant	-do-	Relevant Uniform and the Wood Badge.

- iv. Results sheets of Phases I,II and IV will be valid from the date of Approval by the National Training Commissioner.
- v. Not more than one Training Course per section should be held in one and the same place during the same period of time.
- vi. One has to complete 21 years of age in order to participate in a Wood Badge Training Course.
- vii. Wood Badge should be presented only after the participant has completed 24 years of age.
- viii. Presentation of the Wood Badge would be recommended only after an interview held by the National Training Commissioner.
- ix. Presentation of the Wood Badge will be valid from the date of Approval by the National Training Commissioner.
- x. If a Wood Badge holder of one section wishes to follow Phase I Course of another section, he/she should have completed a minimum of 02 years' service in the section he/she has already won the Wood Badge. After completing the Phase I in the intended section, he/she should obtain the Letter of Authority for that particular section.

7. Training of Unit Leader Trainers.

- (a.) Training of Unit Leader Trainers consists of 02 stages.
 - i. Training of Assistant Leader Trainers by an Assistant Leader Trainers' Course.
 - ii. Training of Assistant Leader Trainers by an Assistant Leader Trainers' Course.

(b.) All Candidates who wish to follow a Leader Trainers'/Assistant Leader Trainers' Course present himself/herself for an interview and be successful. The board of interview is comprised of the National Training Commissioner and not less than three Leader trainers who are appointed by the National Training Commissioner.

8. Qualifications required to follow an Assistant Leader Trainers' Course

- (a) The candidate should possess a proper knowledge and acceptance of Training of Adults, Objectives and Principles of Scouting, Methods of Scouting and the Objectives of the Sri Lanka Scout Association.
- (b) Those who follow training as Assistant Leader Trainers' should have fulfilled all the requirements stipulated by the Sri Lanka Scout Association and have completed the Wood Badge successfully at least in one of the sections out of Cub Scout/Scout/Rover Scout.
- (c) As minimum qualifications, success at G.C.E. (Advanced Level) or being a Trained Teacher or a minimum service of 5 years as a Wood Badge holder or being successful at G.C.E. (Ordinary Level) and completing 10 years after obtaining the Wood Badge.
- (d) Documentary proof testifying that the participant had been an active Leader of the relevant section during the recent two years.
- (e) One can participate in an Assistant Leader trainers' Course only after completing 30 years of age.

9. After successful completion of Assistant Leader Trainers' Course, the following requirements should be fulfilled for appointment as an Assistant Leader Trainer.

- i. A minimum of one year's active service in the District or at National Level.
- ii. Organizing a phase I training Course.
- iii. Full time service in a Phase I Training Course staff.
- iv. Full time service in a Phase II Training Course staff.
- v. Serving as a Phase III Counselor.
- vi. Serving as a Counselor in a Phase IV Training Course.

Participant's warrant should have been renewed for the relevant period.

Appointment as an Assistant Leader Trainer would be recommended only after an interview held by the National Training Commissioner.

Appointment as an Assistant Leader Trainer will be valid from the date of Approval by the National Training Commissioner.

10. **Qualifications required to follow a Leader Trainers' Course**

- (a) The candidate should possess a proper knowledge and acceptance of Training of Adults, Objectives and Principles of Scouting, Methods of Scouting and the Objectives of the Sri Lanka Scout Association.
- (b) Should have done satisfactory service for a minimum period of three years as an Assistant Leader Trainer. This service includes a minimum of full-time service in a Phase IV Advance Training Course, a Phase II Training Course and serving as a Course Leader in a Phase I Training Course.
- (c) The candidate should have completed 35 years of age in order to participate in a Leader Trainers' Course.

11. To receive the appointment as a Leader trainer, the following requirements should be fulfilled in the relevant section, after successful completion of the Leader Trainers' Training Course.

- i. Satisfactory service for a minimum period of one year at District or National level.
 - ii. This service includes service as a Course Leader of a Phase II Training Course.
 - iii. He/she should have completed service as a Phase III Counselor.
 - iv. Within the relevant year, he/she should have served full-time in Phase IV Training Course.
 - v. He/she should have served as a Phase V Counselor.
 - vi. He/she should have conducted one or more activities which build up public relations at District or National level.
- ❖ During the relevant period his/her Warrant also should have been renewed.
 - ❖ Awarding the appointments as a Leader Trainer would be made after an interview held by the National Training Commissioner.
 - ❖ Appointment as a Leader trainer will be valid from the date of Approval by the National Training Commissioner.

12. Training of Administrators

Training of administrators is carried out under 04 categories.

- i. Training of Group Scout Leaders
- ii. Training of Commissioners
- iii. Training of Lay Leaders
- iv. Training of Professionals.

13. All Leader Trainers' Training Courses should

- (a) Be held after obtaining written Approval of the National Training Commissioner, within the stipulated period.
- (b) Every District should have a District Training Team, and it should function with the sanction of District Commissioner and the Assistant District Commissioner (Training).

14. Every Training Course should be conducted according to the rules and regulations and the plan formulated by the National Training Department, relevant to the particular Course.

15. In order to maintain Training activities methodically, it is necessary to follow the "Training Manual".

M.E.S. Jayasinghe
National Training Commissioner
Training Division
Sri Lanka Scout Association.
03rd April 2010.

Table 1 – Unit Leader Training Scheme of 05 Phases.

Training Course	After a lapse of		Organized by	Period of Approval	Conducted by	No. of Days		Participation		Modules & Handbooks
	Min.	Max.				Cub	Scout	Min	Max	
Phase I	03 months after the Conference	02 Years	District Commissioner	02 weeks prior the Course	Leader Trainer or Assistant Leader Trainer	02 Days	02 Days	12	48	Modules <ul style="list-style-type: none"> ↗ I - P1-01- C ↘ II - P1-01- S 2 - P1-02 Handbook for Phase I
										Conference should be held within 2 ½ - 03 months after Phase I Course
Phase II	06 Months	02 Years	Relevant Provincial Commissioner or Leader Trainer or Asst. Leader Trainer nominated by N.T.C.	02 Weeks prior to the Course	Leader Trainer or Assistant Leader Trainer	04 Days 03 Nights	04 Days 03 Nights	15	48	Modules <ul style="list-style-type: none"> ↗ 1 - P2-01 ↘ 2 - P2-02 Handbook for Phase II
Phase III	06 Months	02 Years	—	—	In Service Counselor Wood Badge/Leader Trainer/Asst. Leader Trainer	—	—	—	—	Phase III Handbook
Phase IV	06 Months	03 Years	National Training Commissioner	—	Leader Trainer	07 Days 06 Nights	08 Days 07 Nights	21	48	Handouts
Phase V	06 Months	03 Years	National Training Commissioner	—	In Service Counselor Wood Badge/Leader Trainer/Asst. Leader Trainer	—	—	—	—	—